

Berufsfachschule für Hotel- und Tourismusmanagement

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Assessment of trainee

| | | |
|----------------|-----------------------------------|---------------------------------|
| trainee | Practical training company | Period from to |
|----------------|-----------------------------------|---------------------------------|

Mr/Ms _____ worked for the practical training company for a period of weeks. His/Her main tasks were:

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|---|--|---|---|
| General assessment: Mr / Ms | | | |
| <input type="checkbox"/> always performed the tasks assigned to our full satisfaction. <input type="checkbox"/> performed the tasks assigned to our full satisfaction. <input type="checkbox"/> performed the tasks assigned to our satisfaction. <input type="checkbox"/> mostly performed the tasks assigned to our satisfaction. <input type="checkbox"/> performed the tasks assigned. <input type="checkbox"/> always tried to perform the tasks assigned to our satisfaction. <input type="checkbox"/> tried to perform the tasks assigned to our satisfaction. | | | |
| Professional competence: Mr / Ms | | | |
| <input type="checkbox"/> mastered the tasks perfectly. | <input type="checkbox"/> mastered the tasks above average. | <input type="checkbox"/> was able to meet the demands. | <input type="checkbox"/> was mostly able to meet the demands. |
| <input type="checkbox"/> managed all situations reliably and without any difficulty. | <input type="checkbox"/> worked independently. | <input type="checkbox"/> mostly worked independently. | <input type="checkbox"/> showed some uncertainties. |
| Quality of work done: Mr / Ms | | | |
| <input type="checkbox"/> always worked extremely carefully and accurately. | <input type="checkbox"/> always worked carefully and accurately. | <input type="checkbox"/> worked carefully and accurately. | <input type="checkbox"/> mostly worked carefully. |
| Willingness to work: Mr / Ms | | | |
| <input type="checkbox"/> always took the initiative and always worked hard and enthusiastically. | <input type="checkbox"/> took the initiative and worked hard. | <input type="checkbox"/> always worked hard. | <input type="checkbox"/> performed the tasks assigned. |
| <input type="checkbox"/> worked much more than one could have expected. | <input type="checkbox"/> worked more than one could have expected. | <input type="checkbox"/> performed the tasks as expected. | <input type="checkbox"/> mostly performed the tasks as expected. |
| <input type="checkbox"/> was always interested in improving his/her knowledge. | <input type="checkbox"/> was interested in the tasks. | <input type="checkbox"/> thought his tasks through. | <input type="checkbox"/> asked questions when problems arose. |
| Social behaviour: Mr / Ms | | | |
| <input type="checkbox"/> was always extremely helpful. | <input type="checkbox"/> was always helpful. | <input type="checkbox"/> was helpful. | <input type="checkbox"/> was mostly helpful. |
| <input type="checkbox"/> always encouraged cooperation. | <input type="checkbox"/> was prepared to cooperate. | <input type="checkbox"/> liked working with others. | <input type="checkbox"/> was mostly prepared to work with others. |

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Place, Date

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Signature of practical training company